



INTERAIR PTY LTD

COURSE INFORMATION

FOR

OVERSEAS STUDENTS

Ver. 1.8 August 2008

ABOUT US

Interair since its incorporation in July 1981 has established itself as a company capable of offering a wide range of aviation products including logistics, technical, engineering and operational support services.

Strict adherence to a code of financial responsibility, inspection and engineering procedures along with the high level of proficiency required within the organisation has been instrumental in the position that Interair is currently accorded in the aviation industry.

Growth of the company has been closely allied to the development of its infrastructure and technical skills. Only projects or tasks perceived to be within the organisations capability will be undertaken. To this end the shareholders, directors and management of Interair have shown their long term commitment to the organisation through forward investment planning in training, infrastructure and equipment.

In 1997 Interair purchased an extensive 40,000 sq ft. hangar complex from Qantas in Melbourne. This facility has been substantially modernised with the construction of a new avionics test and repair laboratory, computerised tracking spares and inventory store, corporate facility and engineering shops.

Our flying school welcomes students from Australia and around the world, offering tuition, certification, and hands-on flight experience with our team of specialist instructors.

Interair's flight training is provided at two locations: Essendon and Ballarat. Essendon airport is situated only 9km from Melbourne's city centre and our operations and maintenance headquarters are based at this aerodrome. The airport is equipped with Instrument Landing System and control tower, ideal training environment for advanced flight training. Ballarat is located approximately 100km West of Melbourne, provides relaxed flying environment idealised for basic flight training.

Approved as a training provider for International Students, Interair is listed on the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS), and our skilled staff are specialists in overseas licence conversion and aircraft rental for visiting pilots. As a CRICOS provider, Interair undergoes regular government auditing to ensure the overseas students training always conforms to the National Code of Practice.

All licencing and rating tests are conducted in-house, by our Approved Test Officer. With expertise and an emphasis on safety and quality education, our highly qualified instructors will work together to meet all of your flight training, licencing and flying needs.

For comprehensive information about Interair Pty. Ltd., please refer to our website:
<http://www.interair.com.au>

COURSE ENTRY PRE-REQUISITES

Education Requirement

The basic educational requirement of entry into this course is a pass at Year 12 level or equivalent to the 6th year of secondary education.

Brunei	Pass in 1 subject at 'A' levels
Fiji	NZ School Certificate plus Form 7 School Leaving Certificate or Foundation Year (USP)
Hong Kong	Successful completion of Forms 6 - 7
India	Division 1 passes in Higher Secondary Certificate: or Senior School Certificate (10+2) or with Division 1 in the All India Senior School Certificate by the CBSE
Indonesia	SMA Class 3 with average grade of 7 or better in 11 subjects
Japan	Kotogakko/Upper Secondary School Certificate
Korea	High School Certificate
Malaysia	Pass in 2 subjects at STPM level. SAM 60 or better
Pakistan	High School Certificate or 5B grades at GCE 'O' levels
Singapore	Pass in 2 subjects at GCE 'A' level
Sri Lanka	GCA 'A' level passes in four subjects
Taiwan	Senior High School Leaving Certificate

Age

You must be at least 18 years old at the time of application.

Special Entry

Applicants who do not have the above qualifications but have vocational qualifications or at least one year's work experience in a related area may be given special consideration.

English Language Proficiency

If English is not your first language, you need to provide evidence that you have the required level of English proficiency.

A minimum of TOEFL (Test of English as a Foreign Language) score of 550 and TWE (Test of Written English) 6.0 or an IELTS (International English Language Test System) overall bandscore of 6.0 is necessary to gain admission to the course.

Please note that the documentary evidence of your English proficiency will also be used for your Student Pilot Licence application.

You must sit for one of these English Language tests in your country.

COURSE OUTLINE

Interair offers three different training courses, described below.

Detailed flight crew licensing and industry pre-employment requirements vary amongst countries. It is very important that you contact your country's Civil Aviation Authority and flying training organisations for the license conversion requirements and processes.

You need to be physically and mentally fit to be a pilot. Upon arrival to Australia, we will arrange your CASA medical examination. We highly recommend that you consult a designated aviation medical examiner in your country to ensure that you satisfy the aviation medical standard before applying for the training.

Interair can refer you to the local training organisations in some countries to assist your licence conversion. Please contact us for details.

Please note that you have to pass either in-house and/or external tests as appropriate, in order for Civil Aviation Safety Authority of Australia (CASA) to grant you each licence/rating/endorsement for each course. See "ASSESSMENT METHODS & STANDARDS" for details.

1. Commercial Pilot Licence (Single Engine)

Course Code: 045998K
Course Duration: 60 weeks
Course Price: A\$48,369.50

This basic course provides the necessary training to become a commercial pilot in a single engine aircraft. In addition to the commercial pilot licence, you will also receive a tuition for Air Transport Pilot Licence (ATPL) theory. The Australian ATPL theory pass credit is highly regarded and is quite often specified as one of the airline entry pre-requisites.

Upon successful completion of the course, CASA will grant the following:

- Commercial Pilot Licence (Single Engine)
- Manual Propeller Pitch Control Endorsement
- Air Transport Pilot Licence Theory Exam Pass

PLEASE INQUIRE WITHIN FOR PRICE BREAKDOWN.

2. Commercial Pilot Licence with Multi Engine Command Instrument Rating

Course Code: 045999J
Course Duration: 65 weeks
Course Price: A\$74,694.00

A multi engine command instrument rating allows you to fly the aircraft as a Pilot In Command in cloud, day and night. After completing a Commercial Pilot Training, you will receive a training to fly the aircraft without looking outside – only looking at instruments to work out the aircraft attitude and position, and to navigate. This rating dramatically improves the flexibility of your flight by minimising the influence of the weather. Many commercial operators name this rating as part of the pre-requisites for an employment.

Upon successful completion of the course, CASA will grant the following:

- Commercial Pilot Licence (Single Engine)
- Manual Propeller Pitch Control & Retractable Undercarriage Endorsement
- Initial Multi Engine Endorsement (Piper PA-44)
- Multi Engine Command Instrument Rating
- Air Transport Pilot Licence Theory Exam Pass

Course price breakdown:

General Flying Progress Test Module	\$10,457.00
- Flight training and testing	\$7,945.00
- Theory training & briefing	\$1,699.00
- CASA and other authority fees	\$813.00
Private Pilot Licence Module	\$10,069.50
- Flight training and testing	\$6,897.50
- Theory training & briefing	\$2,790.00
- CASA and other authority fees	\$382.00
Commercial Pilot Licence Module	\$27,954.50
- Flight training and testing	\$24,308.50
- Theory training & briefing	\$2,400.00
- CASA and other authority fees	\$1,146.00
Multi Engine Command Instrument Rating Module	\$18,909.00
- Flight training and testing	\$16,490.00
- Theory training & briefing	\$2,190.00
- CASA and other authority fees	\$229.00
Air Transport Pilot Licence Theory Module	\$7,404.00
- Theory training	\$6,310.00
- CASA and other authority fees	\$1,094.00
Grand Total	\$74,694.00

3. Commercial Pilot Licence (Multi Engine)

Course Code: 045997M
 Course Duration: 60 weeks
 Course Price: A\$99,499.00

This is the “Top of the Range” course. The course was designed and used to train Airline Cadet Pilots at Interair. The course was approved by Civil Aviation Authority of China to train Chinese Pilots.

The course incorporates all trainings covered in the above two courses plus training in the high performance turbo-prop aircraft. Interair uses Raytheon Beechcraft Kingair 200 for this training. The aircraft is equipped with two turbo-prop engines which share similar characteristics to those of turbo-fan engine, and the aircraft performance is very similar to well-known regional airliners, Bombardier DHC-8 and Saab 340. Experience in the Kingair helps you making the next transition – to the transport category turbo-prop or jet.

Upon successful completion of the course, CASA will grant the following:

- Commercial Pilot Licence (Single Engine)
- Night VFR Rating (Single Engine)
- Constant Speed Propeller & Retractable Undercarriage Endorsement
- Initial Multi Engine Endorsement (Piper PA-44)
- Multi Engine Command Instrument Rating
- Air Transport Pilot Licence Theory Exam Pass
- Cabin Pressurisation Endorsement
- Kingair 200 Endorsement

Course price:

PLEASE INQUIRE WITHIN FOR PRICE BREAKDOWN.

NOTES ON COURSE PRICES

The flight training costs are based on Interair training syllabus. The actual flying hours and the resultant cost may vary. Similarly, landing fees included in the above training cost is calculated for Essendon airport only, based on the syllabus. Landing fees at other aerodromes are separately payable by the student. The landing fees vary amongst the aerodromes and aircraft types.

Any additional training required to complete the course will be charged separately, at a normal (local) retail rate applicable at the time of the additional training.

In summary, please note the following:

Items included in the course fee:

- Application process
- Airport Pick-up and Orientation
- Aircraft and instructor hire*
- All pre- and post-flight briefing
- Flight Test & Licence Application fee*
- Landing fee for Essendon Airport*
- Theory Class, Textbook, charts & Theory Examination Fee*
- Overseas Student Health Cover

* Based on Interair Training Syllabus (exam fees are for first attempts only)

Items NOT included in the course fee:

- Living expense (food, accommodation, transport to/from Airport etc)
- CASA Aviation Medical Examination fee
- Personal items (headset, bag etc)
- Uniform (optional)
- Additional training cost (including associated landing fees)
- Flight test fees and theory examination fees for re-attempt
- Landing fees outside Essendon

ASSESSMENT METHODS & STANDARDS

In order to obtain CASA qualifications listed in each courses, or to move onto the next phase of your training, you have to pass the assessment. This is carried out in one of the following manners:

1. In-house theory examinations

This applies to Pre-solo, Pre-area solo, and Basic Aeronautical Knowledge examinations. These three examinations are required at early stages of training (ab-initio training) under CASA Day VFR Syllabus. Each examination consists of 20 to 30 of multi-choice type questions. The required pass mark is 70%.

2. Proficiency check flights

This applies to aircraft design, class, or type endorsements. Interair's designated instructor will fly with you as an assessor and you need to demonstrate the ability to handle normal and abnormal situations in the applicable aircraft up to the applicable level described in the CASA Day VFR Syllabus.

3. CASA flight tests

Flight tests are carried out by one of Interair's CASA Approved Testing Officer. The test comprises of ground theory (oral) and the actual flight. You are required to demonstrate up to the level required for the applicable Licence and Rating, as detailed in either the CASA Day VFR Syllabus or Civil Aviation Order. CASA Flight Operations Inspector may observe the test as part of industry surveillance.

4. Cyberexam™

Private Pilot Licence, Commercial Pilot Licence, Instrument Rating Theory, and Air Transport Pilot Licence theory examinations are carried out through the computer based Cyberexam™ system. The Private Pilot Licence Theory Cyberexam™ is carried out at Interair, while other examinations are carried out at CASA's designated exam centres. Interair staff will assist you in organising the booking of the examination. Questions are multi-choice type and the required knowledge levels can be found in the CASA Day VFR syllabus and Civil Aviation Order.

You can obtain copies of the exam standards from CASA website:

<http://www.casa.gov.au/fcl/syllabus.htm>

As can be seen, above assessments are carried out in accordance with clear and stringent standards and procedures. However Interair has appeals process in case you are not satisfied or disagree with the outcome of the assessment.

TRAINING PROGRESS

As a full-time student you are expected to maintain acceptable level of progress. Your training is planned to achieve the result in the most efficient way. Although the training plan allows for operational factors (such as weather condition), decent rest and review, it is vital that you make a full commitment during the training period. Here, the “training progress” refers to both a) actual achievement against your flight time & theory contact hours, and b) achievement against the calendar time. Upon commencing the course, you will be briefed in detail of your training plan and “achievement targets” for this purpose.

Warning

In the event that your progress lags behind the schedule, and in Interair's opinion, you are not making satisfactory effort, the matter may be reported to Immigration Department and your Visa may be cancelled as a result.

TRAINING DAYS

During the training period you will have five days of training per week. Normally this is confined between Monday and Friday, but subject to the weather condition, weekends may be utilised in place of weekdays subject to a mutual agreement with your instructor.

Normally your training is scheduled between 9AM and 4PM, Monday to Friday. However, the hours may vary depending on your flying sortie. For example, if you have a night navigation training, you will be coming to school mid-afternoon instead. In any case Interair maintains a close monitor of your workload and fatigue. As a general guideline your training is planned in accordance with Civil Aviation Order Part 48.1 “Flight & Duty Time Limitations”. A copy of this Order is available from the operations office.

HOLIDAYS

Your holiday is set after every three months or between training modules. This is, however, subject to your overall training progress. It is best advisable to reserve the holiday until the later stage of your training, especially considering the situation that your flight training is delayed due to adverse weather condition.

One thing you may want to consider is that you can combine a long distance solo navigation exercise with your holiday travel. In the past, Interair's students took this opportunity to fly to places such as Ayers Rock, Gold Coast, Cairns and even up to Darwin. Flying around the country is one of the best ways to enjoy Australia!!

In any case, planning for an adequate holiday is part of your self-management training.

REPEATING THE TRAINING

Should you fail the theory or flight test, you will be arranged for remedial training to re-train you up to the test standard. If a major skills or knowledge deficiencies are noted, you may have to repeat the relevant component of the module. Here the major knowledge deficiency is defined as the overall marking below 50% where Knowledge Deficiency Report (KDR) is not issued, and the major skills deficiency is defined as the failed flight test where the Testing Officer determines that an entire re-test is required (no partial pass items given).

It should be noted that the repeated training attracts additional cost and duration.

RECOGNITION OF PRIOR LEARNING

If you already have a pilot qualification and/or flying experience, under Recognition of Prior Learning (RPL) scheme, your course duration, flying hours, and the cost may be reduced. The process is summarised as follows:

A. Applying for RPL on the basis of your **overseas qualification and flying experience**

1. When you apply for our training course, please provide the details of your pilot qualification and flying experience. A certified copy of your licence and logbook need to be attached to the application.
2. Interair will review the material. If, in Interair's opinion, RPL is possible we will advise you to formally apply to CASA for an appropriate licence conversion, together with the estimate of the revised course cost and duration.
3. It is up to CASA to assess and grant the Australian equivalent qualification. **Upon successful conversion through CASA**, Interair will provide a revised letter of offer detailing the revised training duration and cost to reflect the RPL granted.
4. Please sign the letter of offer to accept the RPL & return it to Interair, together with certified copies of CASA qualifications. A copy of the signed letter of offer will be kept in your student record.

B. Applying for RPL on the basis of **CASA qualification and flying experience in Australia**

The procedure remains the same as A., the only difference is that the Interair's Chief Flying Instructor, as a CASA Delegate, will assess the materials.

Realistically, the only occasion that you will find the RPL gives you timeframe and financial advantage is that you have **previously received flight training in Australia under CPL 150 hours program** or you already possess **overseas Commercial Pilot Licence**.

As you can see the RPL is not a quick and easy process, and the key factor is that **whether CASA grants you an Australian equivalent licence**. In some instances you may need to come into Australia in order to complete the licence conversion. If that is the case, Interair will provide you with a preliminary estimation of the revised course duration and price **SUBJECT TO YOUR LICENCE CONVERSION IS SUCCESSFUL WITH CASA**. Until such a time that your licence conversion is successfully completed, you need to enrol under normal course fee and duration.

For general information regarding the overseas licence conversion, please visit CASA website: <http://www.casa.gov.au/fcl/overbr.htm>

TRAINING VENUE AND FACILITIES

Interair's primary base is situated at Essendon Airport in the state of Victoria. Essendon Airport is located only 9km from the City of Melbourne and is easily accessed. Essendon airport is nestled within suburbia, with public transport serving the airport. Shopping centres and accommodation, if required can be found within easy walking distance from the airport.

Essendon airport is a controlled airport, meaning it has its own ATC control tower, and the airport lies under Melbourne's Class C airspace system.

So straight from day one, our students are learning the ATC skills they will use for the rest of their flying careers.

For Instrument Flight Training, Essendon is ideally located. Within 10minutes flight time from Essendon there are several NDB, VOR/DME, ILS approaches. Giving the student great exposure to IFR procedures.

Essendon airport is 10 minutes flight time from Moorabbin Airport, which has its own GAAP ATC procedures. Moorabbin is utilised as one of our training areas, others being Bacchus Marsh, 15 minutes flight time to the west from Essendon.

Interair also operates from Ballarat aerodrome. Ballarat is an uncontrolled airport, i.e. no control tower, this greatly reduces wasted or lost flight lesson time on the ground, plus our training area adjoins the airport circuit area.

For Instrument Flight Training, Ballarat is ideally located. Within 40minutes flight time from Ballarat there are several NDB, VOR/DME, ILS approaches. Giving the student great exposure too IFR procedures.

Your flight training is carried out by CASA qualified flight instructors by following a carefully designed training syllabus. A unique and highly efficient flying training programme enables you to reach the required standard quickly, while learning more than most flying training organisations.

The theory training is provided in a classroom, covering all levels of theory study for you to pass the required theory examination. This is aided by audio-visual equipments and computer programmes.

Interair use Cessna C172 aircraft as a basic training aircraft. The type is one of the world's most popular aircraft and you will have a very good chance to see and fly this type in your home country.

Towards your Commercial Pilot Licence Test, you will step up to Piper PA28R "Arrow", which is a high-performance single engine aircraft. This aircraft is commonly seen in airline training industry. The aircraft shares the same fuselage and many part of the aircraft system with Piper PA44 Multi Engine training aircraft. Training in Arrow enables you a seamless step-up to the next level.

Cessna C182 aircraft may also be used as an alternative to Piper PA28R Arrow for Commercial Pilot Training. The aircraft shares a similar airframe structure and aircraft systems to C172, and also is a very popular aircraft in Australia.

Students who wish to undertake the Multi Engine training will fly in Piper PA44 Seminole, which is a common training aircraft for initial multi engine and command instrument rating. Although the aircraft is only four-seater, the aircraft has all features required for comprehensive initial multi engine training.

For those wishing to take up the training equivalent to airline cadet training programme, Interair offers you high altitude, high speed training in Raytheon Beechcraft Kingair 200. While the smaller Kingair 90 is popular for airline cadet training, Interair provides training and experience in

a larger and faster variant. The Kingair 200 is one of the most popular aircraft worldwide, utilised as corporate transport, surveillance, Medivac, humanitarian aid, and variety of roles.

Interair's Flying training at Essendon Airport is aided by a Hawker Pilot Trainer (HPT), which was an exclusively-designed training device. The HPT is utilised as a learning transition aid to bridge across theory and practice, as a procedural trainer, as a situational awareness trainer, and as a CASA approved instrument flying trainer. An integration of the HPT into Interair's training syllabus enabled the trainees to reach the required CASA standard with significantly enhanced situational awareness and instrument flying techniques, which are the vital skills for professional pilots.

A similar instrument trainer, Frasca 142 is located at Ballarat aerodrome for the same purpose. The Frasca is popular world-wide for its quality and value to the training. The device is also CASA approved and the training hours from this Frasca can be recorded in your logbook.

LIVING ENVIRONMENT

Melbourne is quote often quoted as one of the most liveable cities in the world. Its population of 3.4 million residents is a melting pot of many different cultures formed over its relatively young history. Melbourne is an ever-expanding modern city representing communities drawn from countries all over the world. It is one of the rare cities in the world which you are likely to find and socialise with your own ethnic community group.

Renowned for its restaurants of every nation, your choice of cafes, bars, arts and entertainment, shopping centres, sports, parks, gardens and sightseeing locations will enrich the quality of your experience. Accommodation can easily be arranged due to Essendon Airport's proximity to its surroundings and public transport.

Ballarat, located about 100km West of Melbourne, is one of Victoria's largest regional cities, with good public transport coverage and all services you would find in a major city. You will find Ballarat a friendly city to live in. Sovereign Hill, located just to the south of Ballarat city, is one of Victoria's finest tourist attractions.

HEALTH INSURANCE

All overseas students are required to have compulsory health insurance cover during their stay in Australia. The Overseas Student Health Cover (OSHC) premium must be paid before a student visa is issued. The OSHC premium for the year 2008 is \$345.00 for 12 months and \$517.50 for 18months (the latest premiums can be obtained through Australian Health Management (AHM) website, <http://www.ahm.com.au>).

Upon receipt of the initial fee payment, Interair will organise the health cover and contact you for the policy details so that you can proceed for the visa application.

TRANSFERRING FROM ANOTHER SCHOOL

If you are currently training at other CRICOS organisation and considering of transferring to us, please attach the following materials to your application form:

- Photocopies of your licence, medical, and logbook
- Reasons you wish to be transferred to us, in writing
- Any written material indicates the date you commenced the course with your current training organisation

We will review all materials you provided and inform you in writing whether we can accept your transfer.

You should carefully consider the following factors:

- Normally you cannot transfer between organisations during the first six months.
- The training contents may be different between training institutions despite the course name may be similar or even exactly the same. Make sure that the course you are considering is what you want to train for.
- You may require additional training as a result of transfer, this is due to the difference in the training environment, airfield procedures, aircraft type, and company procedures.

TRANSFERRING TO ANOTHER SCHOOL

By default, if you start with one training provider you are expected to complete the training with the same provider. Normally you cannot transfer to another CRICOS registered training organisation within the first six months of your training without Interair's prior written approval. Interair however would consider and try to accommodate your request if your request is based on reasons listed (but not limited to) below:

- Your training requirement has changed and Interair is unable to accommodate your revised training needs,
- You become unable to live in the area within reasonable commuting distance from Essendon or Ballarat airport,
- You are not happy with Interair's training and your internal/external appeals outcome is still unsatisfactory.

The above are guidelines only. We will assess each case individually.

STUDENT FEES PAYMENT SCHEDULE

On Application: \$250.00 unless otherwise agreed

On Enrolment: Initial payment of \$10,000.00 unless otherwise agreed.

Please Note:

Prior to the Australian Department of Immigration And Citizenship (DIAC) issuing the student with their Visa, the student will have to take out the appropriate Health Cover. This will require INTERAIR to issue a Confirmation of Enrolment upon receipt of the initial payment.

STUDENT FEES REFUND POLICY

Refer to the “**Training Agreement**” for details:

- Unless otherwise specified and agreed on Schedule 1, the following refund policy will apply:
- INTERAIR agrees to refund, within 28 days, all fees paid, where, by reason or reasons beyond the student’s control, including but not limited, acts of God, acts of Government authorities, civil strife and riots, the student is prevented from attending the course.
- INTERAIR agrees to refund, within 14 days, without deduction, all fees where INTERAIR defaults under the following circumstances:
 - the commencement of the course is postponed for more than four weeks,
 - the course ceases to be provided before it is completed, or
 - the course is not provided in full to the student.In such circumstances the refund is organised in accordance with the ESOS regulations.
- Where the student decides to withdraw from the course after the course has commenced, INTERAIR agrees to refund, within 28 days, such funds as may relate to the remainder of the course, less AUD 5,000 of the course fee as a penalty. This policy also applies to situations such as:
 - DIAC cancels your Visa based on your inadequate attendance and/or training progress.
 - You wish to be transferred to another school whilst Interair is capable of providing your training
- Notwithstanding to the above refund policy, the student the right to take further action under Australia’s consumer protection laws and is able to pursue other legal remedies.

ATTENDANCE

Interair Training Course is carefully designed and implemented to maximise the efficiency of your training. You are expected to attend ALL theory classes, briefings, and aircraft/simulator trainings. A minimum of 20 hours per week attendance is necessary to fulfil course requirements. Where your attendance rate drop and do not meet this requirement, Interair is required to report this to the authorities. Generally, this attendance rate is calculated on fortnightly basis.

Please note that missing a major portion of class time whether by arriving late or leaving early will be marked absent for the entire session.

MEDICAL CERTIFICATES & SPECIAL CONSIDERATION

Students are advised to obtain medical certificates for sessions missed. Certificates should be submitted to your instructor.

A student who does not meet course requirements in respect to absences may apply for special consideration. Pertinent documentation (i.e. medical certificates) must be submitted in order to substantiate the application.

ASSESSMENT

In order to obtain the Qualification, you must satisfactorily complete all units in the course structure. You will be assessed in both the theory and practical components of the course to ensure that you have achieved the required level of competency.

A copy of assessment standard can be obtained from Interair and is also available from Civil Aviation Safety Authority (CASA) website <http://www.casa.gov.au>.

FEE INCREASES

The fees quoted in our Price Schedule and this Information Booklet are current and accurate at the time they are provided to you. They will be confirmed when you enrol into the course. Fees will then remain fixed for the duration of the course unless there is some dramatic increase in costs beyond our control. In this unlikely event, any increase in costs will be notified at least one month prior to their application.

WORKING WHILE TRAINING

Overseas students can work up to 20 hours per week.

Interair would like to remind you, however, that our training course is highly demanding and the training should not be interrupted by the work. We do not authorise any study deferral or extension on the work grounds. In order to concentrate on your own training, sufficient funds should be allocated to cover your training and living expenses prior to commencing the course (an evidence of available funds may be required to apply for a student visa from some countries –contact DIAC for details).

STUDENT WELFARE

We recognise the fact that on your arrival to Australia, there will be many things you wish to know. Following your pick-up from the Melbourne International Airport, our staff will ensure that you are settled in to your accommodation and that all initial queries are answered. Shortly after your arrival, you will be given an introduction to the staff. The following are some examples of the services we provide:

- Orientation outside the flight training, e.g., using a public transport, banking, telecommunication
- Internal counselling service & external counselling referral
- 24-hour contact & advise for overseas student
- Industry visit and social events
- Licence conversion, training and careers advice

Please ask the Interair staff for further details.

ACCOMMODATION

A temporary accommodation can be arranged for you prior to your arrival. The cost is separately payable.

In order to rent a house or a flat, the following will give you an indication of prices for an unfurnished property within the vicinity of the airport. Real Estate Agents usually require a bond equal to one month rental. This is refundable at the end of your term, provided you have not damaged the property. Indicative rents for Essendon area are as follows:

One bedroom flat	\$120.00 to \$180.00 per week
Two bedroom flat	\$140.00 to \$240.00 per week
Three bedroom house	\$160.00 to \$250.00 per week
Four bedroom house	\$200.00 to \$300.00 per week

Please indicate on the enrolment form the type of accommodation in which you are interested.

For Ballarat, Interair recommends a comprehensive accommodation and transport service provided by STATA-Australia Pty. Ltd. You will be given a furnished room in the student village near airport and regular bus-service is also provided between the accommodation and Ballarat airport. Please contact Interair for further details of the service. *Please note that there is no public transport to Ballarat airport.*

GENERAL LIVING EXPENSES

Depending on the accommodation type and your lifestyle options, the cost of living may vary. The following may give you an indicative cost of living:

Accommodation	\$100 to \$200	per week
Food	\$ 50 to \$100	per week
Travel	\$ 30 to \$ 40	per week
Gas, Electricity, Phone	\$ 20 to \$ 30	per week
Miscellaneous	<u>\$ 20 to \$ 50</u>	per week
TOTAL	\$220 to \$420	per week

SCHOOL-AGED DEPENDENTS

If you have school-aged dependents accompanying you to Australia, the dependents will be required to pay full fees if they are enrolled in either a government or non-government school.

VISA REQUIREMENTS

Applicants must meet certain standards for the issue of an Australian Visa:

- Have sufficient financial capacity to cover all expenses during their entire stay in Australia, including return airfares and cost of living.
- Be genuinely seeking temporary entry for study purposes only and must agree to leave Australia when the course is completed.
- Be of good health
- Please note that entry to Australia on a student visa is permitted for full-time study only.

Details of the Visa application can be obtained from Australian Embassy/Consulate/High Commission in your country or through DIAC website <http://www.immi.gov.au>

ORIENTATION

An orientation program will be provided on your arrival. It will include an induction into the Council and information on the following:

- Interair training facility
- Local transport
- Shopping
- Banking
- Entertainment / Recreation
- Climate, police and government services
- Health services (including information about private insurance) and detailed information on accommodation
- Student right/grievance procedures.

COUNSELLING & APPEALS PROCEDURE

Interair places an emphasis on counselling services for international students. Designated staff are available for counselling and external counselling service is also available upon request.

Interair also has an appeals procedure for you to formally appeal on matters such as grievance, appeals against assessment outcome, training management and any other issues which may affect your training. The appeals procedure is available in your Student Handbook upon arriving into Australia.

AIRPORT PICK-UP

Interair will arrange to meet students from the airport on their arrival and transport them to their accommodation. The student must advise Interair in advance if this service is required.

ESOS AND OTHER LEGAL RIGHTS

Education Services for Overseas Students (ESOS) Act 2000 and the National Code gives a protection to your training in Australia. Interair, as a training provider under Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS), abide by all the legislations. Furthermore, Interair respects your right to pursue other legal remedies under Australian Consumer Protection Laws for whatever the matters may arise during your training.

HOW DO I ENROL ?

1. Read this Student's Course Information and other associated documentation carefully. If you have any questions, ask the INTERAIR representative or a local agent.
2. When you are satisfied and have decided to enrol, fill out the Overseas Student Application Form, with as many details as possible.
3. Deliver the completed Overseas Student Application Form for enrolment to INTERAIR or its local agent. If we do not have a local agent in your country, send it directly to INTERAIR
4. INTERAIR will acknowledge your application promptly and will immediately indicate if your application is accepted. Once you have been accepted, sign the offer acceptance form, training agreement and send it with the course fee, directly to INTERAIR
5. INTERAIR or your local agent will then assist you with the formalities required to obtain your visa and make arrangements for you to start the course. If there is not a local agent in your country, you must attend the Australian Embassy/Consulate or visit the DIAC website to make arrangements for your visa.
6. Upon arrival to Australia, INTERAIR will provide you with an orientation programme and a Student handbook.

Please note that your personal information supplied to Interair may be disclosed to Australian government agencies when they require the information.

NEED FURTHER INFORMATION?

Should you require further information, or wish to discuss your training needs, please feel free to contact Interair's authorised agents or directly to us:

By mail: Interair Pty. Ltd.
Building 86, Essendon Airport
VIC 3041, Australia

By Telephone: +61 3 9374 4676

By FAX: +61 3 9374 4848

By e-mail: operations@interair.com.au

The following internet links may be of your help:

Civil Aviation Safety Authority of Australia:	http://www.casa.gov.au
Department of Immigration And Citizenship:	http://www.immi.gov.au
Department of Education, Employment and Workplace Relations:	http://www.deewr.gov.au/
Australian Government Directory	http://www.agd.com.au
General Information about Melbourne	http://www.visitmelbourne.com.au
General Information about Ballarat	http://www.ballarat.vic.gov.au

Overseas Student Application Form

1. Contact Details

Name: _____ Gender: _____

Date of birth: _____ Place of birth: _____

Citizenship: _____ Passport Number: _____

Current Address: _____

Telephone: _____ FAX Number: _____

e-mail address: _____

If you are applying through Interair's authorised agent, please specify the name of your agent you wish to communicate through: _____

Please attach two identification photographs meeting the following requirements:

- 3.5cm width, 4.5cm height
- Taken within the last three months
- Minimum face size (vertical) 32mm, Minimum head size (vertical) 36mm

2. Education & Qualification (please attach proof documents)

Details of secondary / tertiary education: _____

Previous flight experience:

Yes (please attach photocopies of your licence and logbook) No

English competency level: _____

3. Course & preferences

Course you would like to apply (please tick):

- Commercial Pilot Licence (Single Engine) Course Code 045998K
- Commercial Pilot Licence (Multi Engine) Course Code 045997M
- Commercial Pilot Licence with Multi Engine Command Instrument Rating Course Code 045998K

Preferred course commencement date: _____

Preferred location (please tick): Essendon Ballarat

Preferred accommodation style (please tick):

- renting house/apartment (on your own) home-stay
- renting house/apartment (shared) other _____

Please describe if you have any specific requests & preferences:

4. Declaration

By signing below, you declare that information provided in this Application Form is true and correct, and acknowledge that supplying falsified or misleading information may result in the termination of your training and deportation from the country.

You also hereby agree that the information provided to Interair may be shared with the Australian Government and designated authorities, and the Tuition Assurance Scheme and ESOS Assurance Fund Manager.

Applicant Signature: _____

Applicant Name (in block): _____

Date: _____

Please send the completed form to:

Interair Pty. Ltd.

Building 86, Essendon Airport VIC 3041 Australia

FAX: +61 3 9374 4848 e-mail:operations@Interair.com.au

----- OFFICE USE ONLY -----

Action / Event	Signature & Date
Application Received	
CFI Assessment	<input type="checkbox"/> ACCEPT <input type="checkbox"/> REJECT
Age	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
Education	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
English competencies	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
Previous Experience	<input type="checkbox"/> No <input type="checkbox"/> Yes Comment:
Other Considerations	<input type="checkbox"/> No <input type="checkbox"/> Yes Comment:
Letter Sent	